HEALTHY 365 APP EVENTS

FREQUENTLY ASKED QUESTIONS

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Section 1: General

1. What are the Move It programmes?

HPB offers a range of physical activity programmes under "Move It" brand, catering to different target audiences to stay active. The current programme offering includes Active Family Programme, Healthy Workplace Ecosystem (HWE), Community Physical Activity Programmes (CPAP), Mall Workouts, Quick HIIT, Sundays @ the Park (SATP) and Sunrise in the City (SITC).

For more information on the respective programmes, you can refer to <u>https://go.gov.sg/moveit-class</u>.

2. Do I need to pay for registration?

HPB's Move It programmes are free of charge and are subsidised by the government.

Section 2: Registration and Cancellation of Sessions

1. How do I register for the workouts under the Move It programmes?

Participants need to create a profile and register for the programmes through the Healthy 365 mobile application, which can be downloaded from the App Store / Google Play.

- 1) Launch the Healthy 365 app and tap on the "Explore" icon.
- Tap on "Events" to view the list of activities and sessions available for the next 28 days.
 *Details on time, programme name, activity name, event mode (virtual or location for onground activity) and available slots will be indicated under the event listing page
- 3) Select the activity that you wish to attend and click on the activity to view more details.
- 4) Tap on "Book Now" and select the sessions that you wish to attend.
- 5) Tap on "Confirm Booking" to register for the sessions. Sessions that are successfully registered will be reflected under the "My Schedule" page, which you can find under "Booked" tab on your dashboard.

2. I do not have a smartphone compatible with the Healthy 365 app. How can I register for activities?

Participants who do not have a compatible smartphone are encouraged to use a friend/family member's smartphone to register for activities on the Healthy 365 app.

Restore account

- 1) Sign in using your own NRIC or FIN and mobile number on your friend/family member's compatible smartphone to restore your account.
- 2) Go to "Explore".
- 3) Under "Events", select the activity that you wish to attend and click on "Register".
- 4) Select the sessions that you wish to attend. Sessions that are successfully registered will be reflected under the "Booked" tab.

Sign up for new account

- 1) Sign up for a new account on your friend/family member's compatible smartphone.
- 2) You will need to make sure you enter a valid email address during profile creation as you will receive an email confirmation to inform you of your successful registration.
- 3) Once your account has been created, go to "Explore" to start exploring events.
- 4) Under "Events", select the activity that you wish to attend and click on "Register".

Select the sessions that you wish to attend. Sessions that are successfully registered will be reflected under the "Booked" tab.

3. How are the activities in Healthy 365 app sorted? Is there any way I can search/filter for specific activities?

The activities under "Events" are sorted based on dates. Use the date bar to scroll and tap on a date for available sessions.

For sessions listed on the same day, the sessions are sorted according to the start time of the session. Sessions starting nearer to the time of search will appear at the top of the list. For the ease of participants in searching for sessions that are still available for booking, sessions that are full will appear at the bottom of the list.

To search for specific activities and sessions, you may use the search bar at the top. You can search for the activity name (e.g. Kickboxing, Zumba, Yoga), area (e.g. Pasir Ris, Orchard), programme name (e.g. SITC, Mall Workout) or a combination of all.

Alternatively, you can also tap on the filter feature next to the search bar and filter based on location, event date & time, event mode and suitability. Your results will then be displayed under the session listing. Do note that sessions that are full will not appear in the listing.

4. What does the intensity label besides the activity name means?

The intensity label beside each activity name shows the expected aerobic intensity levels of the activity. The intensity labels range from low to vigorous and give an indication of how much exertion a participant can expect to experience during that particular event.

| | | | | | Low intensity |
|---|-----------------|---|--------------------|--------------|-----------------------------|
| | 11.30am | Sunrise In The City (SITC) | 4 SLO | 'S LEFT | |
| | | Barre Fusion | | | |
| | 12.30pm | TAI SENG, IDance Yoga & Fitness | Studio | | |
| | | | Intensi | :y: 🔳 | |
| | _ | | | - | Moderate intensity |
| | 11.15am | Live Active - Active Ageing (Group Exer | cise) | | |
| | | Resistance Bands Exercis | es - A3484 | | |
| | 12.15pm | Kreta Ayer-Kim Seng, Beo Cres | cent RN | | |
| | | | Intens | ity: 🔳 | |
| | 11 15 cm | Suprise In The City (SITC) | 7.510 | TELEFT | Vigorous intensity |
| | | | 5 SLC | JIS LEFT | |
| | 1015 | | and (Marine Cause | | |
| | 12.15pm | ESPLANADE, Chimp Champ Fitr | iess (Marina Squai | e) | |
| | | | Intens | ity: | |
| • | How can the | intensity label help in the sel | ection of workou | ut suitable | for me? |
| | | | | | |
| | The intensity | label serves as a reference to | better help prov | ide users a | an idea of how strenuous |
| | or intense the | e physical activity is before re | gistering for the | session. T | his allows those who are |
| | more active to | o look for more vigorous opti- | ons while those | who may l | be new can also look out |
| | for less intens | se options to start out. The la | bel only serves a | s a guide i | to neip users make more |
| | to many othe | r factors, such as a person's a | ge, current fitnes | s level, et | a as intensity is subjected |
| | If I have any e | existing medical condition, wi | II I be stopped f | rom signin | g up from an activity |
| | which is vigor | ous intensity? | | U | |
| | Registration f | or workouts of all types of int | ensity levels will | remain or | oen to all users. The label |
| | is only a guide | e to indicate the expected inte | nsity level while | the actual | experience on-ground is |
| | still subjected | to many other factors, such a | s a person's age, | current fit | tness level, etc. For those |
| | with existing I | medical conditions, it is recom | mended to star | at lower i | intensity and to consult a |
| | medical profe | ssional prior to engaging in ar | ny form of physic | al activity, | , if there are any doubts. |
| • | Why do some | activities have the intensity | label, while the | others do | not have? |
| | Intensity labe | Is are added only to activitie | s which involve | active par | ticipation in an exercise. |
| | Activities whi | ch are workshop based or ir | nvolve only som | e physical | activity throughout the |
| | entire duratio | n of the session do not have i | ntensity levels a | dded. | - |
| | [Not relevant | after mid-2024] We are pro | gressively rolling | g out the | intensity label across all |
| | MOVE IT pro | grammes. Users can expect t | o see almost al | l our worl | kout sessions having the |
| | intensity labe | ls by mid-2024. | | | |

8. Is there a cut-off time to register for activities?

Registration is on a first-come-first-served basis. You may register for the activity up till the activity start time, until the session capacity is reached. You will not be able to register once the activity has started.

9. How far in advance can participants register for the sessions?

You can register for sessions up to 28 days in advance (today included), subject to availability.

10. When will sessions be released on the Healthy 365 app?

New sessions are released daily on a rolling basis. Participants can view sessions up to 28 days in advance (today included).

For example, to book for sessions that recurs every Thursday, you may check the app on 1 October 2021 for new session on 28 October 2021.

11. Why are some of the sessions fully booked at the very instance it is being released?

With limited capacity per session and some sessions are higher in demand, it is possible that these sessions can be booked up quickly. We will continue to work towards increasing our sessions to allow more individuals to take part in our programmes.

12. What is the maximum number of sessions I can register for at a time?

Participants are allowed to book up to 8 sessions across all programmes (inclusive of both onground and virtual sessions) offered on the Healthy 365 app.

13. I have been prompted to update my health declaration when I clicked on "Book Now". Why is the information required?

HPB requires all participants of our physical activity programmes to have a valid health declaration to assess your readiness to be physically active. As your safety is important to us, it is necessary for you to evaluate your health condition and seek professional medical advice where relevant. When checking in to either an on-ground or virtual session Healthy 365 users without a valid health declaration (i.e. expired, declared not ready to be physically active, or incomplete health declaration) will not be able to take attendance and participate in the session.

Upon successful update of your health declaration you may also be prompted to cancel any existing bookings that may not be suitable for you to join based on your latest health declaration. We strongly encourage you to always ensure you have the relevant medical clearance before engaging in physical activity.

14. I have been prompted to enter my emergency contact when I clicked on "Book Now". Why is the information required?

In the event of an incident, for both on-ground and virtual physical activity events, HPB will provide the necessary support such as activating ambulance services and/or call the emergency contact based on the information shared by the participant. For virtual physical activity events, HPB may attempt to contact participant first before deploying further action.

The emergency contact is compulsory only for virtual physical activity events. Once it is provided, participant is deemed to have given consent to HPB to share personal information with HPB and appointed vendors/ parties, to provide support in case of an emergency, and also confirmed that the consent of the emergency contact person to share his/her contact details has been sought.

15. How do I update my emergency contact if there are changes?

You can go to "Profile", click on "Secondary Information" to amend the information. Please click on the Update button at the bottom of the page to complete the process.

16. I have registered for an activity. Can my friend/family member attend the activity even though they did not register beforehand?

As all activities are subjected to venue capacity, interested participants must register on the Healthy 365 app. It is encouraged that your friend/family member register for the activity as well to avoid disappointment.

17. Will I receive a confirmation after I have registered on the Healthy 365 app?

Yes, you will receive an email confirmation upon your successful registration. A reminder email will also be sent <u>one day before</u> the session. You must have a valid email address in your Healthy 365 profile in order to receive the email notifications. Please check your spam folder if you do not see the email in your inbox.

Sessions that have been successfully registered will also be reflected under the "My Schedule" page. You can find this page by clicking onto "View All Booked Events" under "Booked" tab on your Healthy 365 dashboard.

| | Booked | R | ecommended | 1 Upcoming | 0 Attended |
|-----------------------------------|--|---------------------------------------|-------------|---|---|
| 🛗 м Core ^ч ANG м | on, 19 Feb, 7.15a Yoga (Hybrid) IO KIO, Platinum | m - 8.15am) 1 Yoga (Ang | Mo Kio Hub) | Upcoming Here are the upcoming | sessions you have booked fo |
| | View A | ll Booked | Events | booking to avoid Incurring a booking making bookings fo | a penalty penalty will prevent you from or a week. |
| | | | | 7.15am Mon, 19 Feb Core Yoga | (Hybrid) |
| | | | | 8.15am ANG MO KIO, I | Platinum Yoga (Ang Mo Kio Hub) |

You can also add your booking(s) into your phone calendar as a reminder.

- 1) Tap on "Profile" icon at the bottom right of your Healthy 365 app.
- 2) Tap on the green settings icon found at the top right of the Profile page.
- Under "Permissions", you will see a "Sync Calendar". Tap on the button to turn on the sync calendar function. Your upcoming bookings will be synced to your phone native calendar.

| Profile | | < Settings | |
|---|---------|---|---|
| Hello, Benny Chang | | Permissions | |
| A Messages* | | Sync calendar Your upcoming bookings will be synced to your phone's calendar | |
| 1 unread message | | Frequently Asked Questions | |
| Primary Information Mobile Number +++5678 | | View NSC Challenge FAQ | > |
| View more | | View EDSH Challenge FAQ | > |
| Secondary Information Postal Code 168937 | | View Rewards FAQ | > |
| View more | | View App FAQ | > |
| Home Explore Scon Rewords | Profile | Support | |

18. Will the 'Sync Calendar' function reflect changes or cancellation of session?

The 'Sync Calendar' function will sync any updates or changes to your phone native calendar as long as it remains on.

However, if the 'Sync Calendar' function is switched off after the first sync, it will not reflect any subsequent changes for the sessions that you have registered. You will have to refer to your Healthy 365 app for any updates.

19. How do I cancel my registration?

Launch the Healthy 365 app and tap on "View All Booked Events" under "Booked" tab on your dashboard.

You will be able to view the list of sessions that you have registered for. Click on the session that you wish to cancel. Tap on "Cancel my booking" and a pop-up message will appear to confirm that you would like to cancel it. Tap on "Yes, cancel" and a green message will appear at the top once you have successfully cancelled the session.





If you are unable to attend a session, you are strongly encouraged to cancel your registration in advance so that your slot will be made available for other participants to attend. A no-show penalty will be imposed for failure to attend the registered sessions. (You may refer to Q21 for more information on the no-show penalty.)

20. How can I be updated if there is a change in location or cancellation in the event of inclement weather?

For activities affected by wet weather, please check if the wet weather venue is indicated under the "Activity Description". You will also receive a Healthy 365 notification and e-mail notification if the activity organiser has updated the venue location.

In the event of a cancellation, you will receive an email notification. Please note that you must have a valid email address in your Healthy 365 profile in order to receive the email notifications. Please check your spam folder if you do not see the email in your inbox.

You will also see the cancelled status of the session under "Booked" tab on your dashboard in the Healthy 365 app.

You may also contact the activity organiser directly to find out more. The activity organiser's contact details can be found on the session details page.

21. When will HPB activate the cancellation of session in the event of inclement weather (e.g., rain)?

In the event of inclement weather, HPB will activate the cancellation of session at least 15 minutes before the start of the session. In the event that the cancellation is less than 15 minutes before the start of the session, an event facilitator will standby on-site to inform participants of the cancellation.

22. When will HPB activate the cancellation of session in the event of very hot weather (e.g. high heat stress)?

In the event of a heatwave or very hot weather (high heat stress; NEA), HPB may activate the cancellation of session at least 15 minutes before the start of the session. In the event that the cancellation is less than 15 minutes before the start of the session, an event facilitator will standby on-site to inform participants of the cancellation.

Session may also be cancelled even if it has already started, should the heat stress reading be raised to "high" during the session.

23. Why are HPB physical activity progammes being cancelled due to very hot weather (high heat stress)?

Prolonged exposure to heat can cause heat injuries like heat cramps or even heat stroke. For the well-being of our participants, activities will need to be cancelled during the high heat stress periods as the risk of heat injuries are significantly higher and challenging to mitigate.

24. Why do I receive the message to update my health declaration upon logging in to the Healthy 365 app?

Upon logging in to the Healthy 365 app, users will receive a reminder to update their health declaration if it is expiring within the next 28 days. If you select "Skip for Now", this reminder will appear once every day until your health declaration is updated.

If your health declaration has expired, the message will prompt you to update your health declaration or else you will be logged out of the app. Once the health declaration is updated, the next reminder will only appear 28 days before its expiry (1 year the health declaration update).

This feature is put in place to ensure that all participants are aware of their health condition and are physically fit to participate in HPB's physical activity programmes.

25. When will HPB activate the cancellation of session due to haze conditions?

HPB references the NEA's health advisory for haze in the management of the sessions. When the haze conditions turn "Unhealthy" (24 hours PSI: 101 - 200) and/or "Elevated" (Hourly PM2.5: 56-150), outdoor activities may be moved indoors (where possible) or cancelled till further notice. Virtual/indoor activities with air conditioning will continue until further notice. When the haze conditions turn "Hazardous" (24 hours PSI: 301 and above) and/or "Very High" (Hourly PM2.5: >251), all HPB outdoor activities will be cancelled till further notice.

H365 users are strongly encouraged to book for the sessions so you can be notified via the H365 app shall there be any changes or cancellation due to the haze conditions.

26. Why are HPB physical activity programmes being cancelled due the haze? Why are indoor/virtual programmes cancelled as well?

Exposure to air pollutants can cause respiratory symptoms and aggravate existing heart or lung disease. For the well-being of our participants, HPB's outdoor activities will either be moved indoors or cancelled till further notice.

Indoor and virtual programmes will also be cancelled when the haze conditions turns "Hazardous" (PSI:301 and above). In general, exercising indoors is still encouraged but it is also important to ensure good air ventilation when performing physical activity indoors. For those who are still keen to stay active, it is advised to ensure there is good air ventilation before proceeding. Some exercise ideas or tips can be found in the HPB Move It page: https://www.healthhub.sg/programmes/196/LetsMoveIt#move-it-guides

27. How can I view the past sessions that I have attended?

Sessions where attendance are successfully taken via the Healthy 365 app will be reflected under the "My Schedule" page, which you can find by clicking onto "View All Booked Events" under "Booked" tab on your Healthy 365 dashboard.

Please note that only sessions attended in the past 28 days will be reflected on the page.

| - | |
|----|--|
| Se | ction 3: Registration and Attendance for Parent-Child Events |
| 1. | What are parent-child events (e.g. Active Family Programme)? |
| | Parent-child events are family-centric events where parents can bond with their child(ren) through participation in the events together. Parent-child events are differentiated from the other events by the registration process*. Please refer to Question 2 for the steps to register for parent-child events. |
| 2. | How can I register on behalf of my child(ren) for parent-child event? |
| | You will first need to add your child(ren) (aged below 15 years old) to your Healthy 365 profile. You can add your child to your profile either through the 'Event Details" or "Profile" page. Upon successful adding of your child(ren) to your account, you can then register on their behalf for parent-child event. |
| | Please click <u>here</u> for the step-by-step guide to add your child(ren) and register for parent-child event. |
| 3. | Is there a limit on the number of children I can add to my Healthy 365 profile? |
| | There is no limit on the number of children (aged below 15 years old) you can add as long as you are the parent or legal guardian. |
| 4. | Can my spouse also add our child(ren) into his/her Healthy 365 profile? |
| | Yes, your spouse can also add the child(ren) into his/her Healthy 365 profile. However, only one parent can register for the child at each session. Any concurrent booking for the child would not be allowed. |
| 5. | If my child(ren)'s information has/have changed on Singpass Myinfo, do I need to inform HPB? |
| | Subsequent updates to your child(ren)'s information in Singpass Myinfo will not be automatically updated to your Healthy 365 account. You can trigger an update by tapping on "Profile" on the Homepage of the Healthy 365 app, tap into 'Added Profiles' and tap on "Add profile via Singpass". The updated information of your child(ren) will then be reflected on your Healthy 365 app after you have successfully retrieved the information from Singpass Myinfo. |
| 6. | Is there a limit on the number of children that I can register on behalf for parent-child event? |
| | One parent can only bring up to 2 children per session. |
| 7. | Can I transfer my booking to my spouse if I am unable to participate in the session booked? |
| | Bookings are non-transferable. You will need to cancel your registration for your spouse to book. However, this will be subjected to session's capacity. If the capacity is full, then the registration will not go through. |

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8. Can my parents/siblings/relatives register on behalf of my child(ren) for parent-child event?

No, only parents or legal guardians with the relationship verified via Singpass Myinfo will be able to register for their children.

9. Can I still attend the event if one of the children I have registered for is unavailable to attend?

Yes, you can tap on "Manage participants" on the event details page and you may unselect child, replace child or add child to the event. However, this will be subjected to session's capacity and/or child's availability.

Section 4: Attending Virtual Session booked on Healthy 365 app

- 1. How do I attend the virtual session that I have booked on the Healthy 365 app? There are two ways to attend the virtual sessions. You can either click on "Join Session" on the Healthy 365 app to join from your mobile phone 30 minutes prior to the event start time, or you can also access the event link sent via email to join using another device. Please note that you must have a valid email address in your Healthy 365 profile in order to receive the email notifications. Please check your spam folder if you do not see the email in your inbox.
- 2. Can I share/forward the event link in the email to my friend/family member to attend the session even though they did not register beforehand?

As this is a registered-only event and the event link is unique to the registered participant, all interested participants must register on the Healthy 365 app and access the session either via their Healthy 365 account or the event link sent to their email.

Section 5: Error Messages and Troubleshooting on Healthy 365 App

1. Activities overlapped when registering

This error occurs when you have already registered for another session that clashes with the one that you are trying to book.

You are only allowed to register for one session at any given day and time. Please only attend sessions that you have registered or cancel the registration for the session that you have already booked in order to register for the current session.



| 2. | Maximum number of sessions booked exceed 8 | |
|----|---|---|
| | This error occurs when you have exceeded the limit of 8 sessions booked or if the number of sessions you are attempting to book for is more than the sessions quota you have remaining | Select sessions to book |
| | Participants are allowed to book up to 8 sessions across all | Monday, 1 Jul ✓ SELECTED 08:05 - 08:50 |
| | programmes at any one time. Please select the number of sessions that you have left and click on "Confirm Booking" to register again. | MORE SESSIONS Tuesday, 2 Jul 🗸 SELECTED 08:30 - 09:00 |
| | | Мonday, 8 Jul ✓ selected 08:05 - 08:50 |
| | | Tuesday, 9 Jul 08:30 - 09:00 |
| | | Maximum 8 sessions are allowed to book at a time. You only have 4 sessions left to book. |
| | | Confirm booking (3) |
| 3. | Check-in to on-ground session is unavailable | |
| | This error occurs when participants try to scan the attendance QR code more than 30 minutes after the session has ended. E.g. | Check-in service is currently closed |
| | session ended at 10:30am and participant scan it at 11:05am. To avoid this error, participants are encouraged to take their attendance before the session commences or before the session | * |
| | ends. Once the session ends, there is a 30-minutes window for participants to take their attendance. | Please approach any facilitator. |
| | | Go to Home |
| 4. | Invalid QR Code when check-in to on-ground session | |
| | This error occurs when participants scan an attendance QR code has expired. As the attendance QR code is now a dynamic QR code, it changes every 60 seconds and will not be valid once it changes | QR code is not valid |
| | In the event of such an error, participants should approach the Vendor Facilitator and request to scan the attendance QR code | |
| | again. Participants should also not take a photo of the attendance QR code and share it with others as it will be invalid after the 60 seconds validity period. | Make sure you are scanning a proper code. Try again |
| | | |



7. Expired health declaration status

It is mandatory to have an updated health declaration status when using the Healthy 365 app. Healthy 365 users will need to update their health declaration if it is expired or else they will be log out of the app. Once the health declaration is updated, the next reminder will only appear in the next 28 days before the expiry (1 year the health declaration update).



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8. Health declaration not suitable to join this session when checking-in to an on-ground session

This error occurs when your health declaration falls under any one of the conditions – Health declaration not filled in, expired or declared not ready to be physically active. Please confirm you are physically well and able to participate when updating your health declaration before you proceed to check-in to the session.

Unable to join



Based on your health declaration, you are unable to join this event.

Go to Home

9. Why am I unable to update my health declaration on the Healthy365 app? < Health Declaration Healthy 365 users are restricted from updating their health declaration more than once per day or during an on-going A registered physical activity physical or virtual event once they have checked in their is currently in progress You will not be able to update your health declaration at this point of time. You may only do so after the activity has ended. attendance. During the above conditions/scenarios, the health declaration options will be disabled and user is unable to update their health declaration. An alert message will also be shown to the user informing them that they cannot update Are you ready to participate in their health declaration. physical activites? Yes, I verify that I have no health Updates can only be made the following day from when you conditions last updated your health declaration (i.e. if updated on Yes, I have 1 or more health Monday, can only update on Tuesday) or after the ongoing conditions but I verify that I can be more physically active because event has ended, provided that you have not updated your I have consulted my doctor/physic has recommended that I become more health declaration for the day. cally active, or I am comfortable with g more physically active on my o onsulting my doctor/physiother 🔿 No, I have 1 or more health 10. Why do I receive the "Unable to verify your profile with the NRIC/FIN" error message when I try to log in via Singpass Unable to verify your profile with the NRIC/ FIN Myinfo to add my child(ren) to my Healthy 365 profile? You may have entered a different NRIC/FIN from what was used to create your Healthy 365 account to log into Singpass Myinfo. Please try again by ensuring that the correct NRIC/FIN has been RIC/FIN provided. Ple entered. rect NRIC/ FIN. 11. Why Singpass Myinfo is unable to retrieve my child(ren)'s information? There may be missing information in Singpass Myinfo that are required for the purpose of adding your child(ren)'s profile to your Healthy 365 account. You may call the Singpass helpdesk at +65 6335 3533 or email support@Singpass.gov.sg for support/enquiries. The operating hours are from 8am to 8pm (Mondays to Fridays) and from 8am to 2pm (Saturdays) excluding Sundays and public holidays. 12. Why is my child(ren)'s details retreived from Singpass Myinfo inaccurate/missing? As the details are retrieved directly from Singpass Myinfo, you may call the Singpass helpdesk at +65 6335 3533 or email <u>support@Singpass.gov.sg</u> for enquiries. The operating hours are from 8am to 8pm (Mondays to Fridays) and from 8am to 2pm (Saturdays) excluding Sundays and public holidays.

13. Why do I receive the "No dependent(s)" error message when I try to add my child(ren)?

There may be no dependent registered under your NRIC/FIN in Singpass Myinfo. You may call the Singpass helpdesk at +65 6335 3533 or email <u>support@Singpass.gov.sg</u> for enquiries. <

Add Profile

No dependent(s) endent(s) to add at this mo

The operating hours are from 8am to 8pm (Mondays to Fridays) and from 8am to 2pm (Saturdays) excluding Sundays and public holidays.

Section 6: No-Show Policy

1. Is there any penalty for failure to attend the registered activities?

A penalty will be imposed on participants who do not turn up or are late for any on-ground or virtual sessions they registered for via the Healthy 365 app. The policy, which will disallow no-show participants from booking any event on the Healthy 365 app for a period of 7 days, will take effect from the time of the last missed session.

If you missed multiple sessions you have registered for within this 7-day period, the penalty period will be extended by another 7 days from when you last failed to show up.

E.g. You miss a 6 -7pm booked session on 12 July. You will be subjected to the penalty and will be disallowed from booking any on-ground or virtual event on the Healthy 365 mobile app until 19 July, 7pm (7 days). If you miss another booked session on 21 July, 7-8pm, your no-show penalty will be extended till 28 July, 8pm.

2. Why introduce the no-show policy?

The purpose of this policy is to encourage Healthy 365 users to sign up only for slots for which they are available, avoiding wastage of slots that could otherwise be used meaningfully by other participants.

In addition, it is also to encourage participants to arrive early for the session as latecomers who miss the pre-activity safety and well-being checks will be regarded as a "no-show" and not be allowed to participate in the event.

3. Why is the no-show policy applicable to virtual events when there are usually extra slots due to the higher capacity allowed?

In addition to prevent wastage of slots due to no-show, the policy is also to encourage participants to arrive early for the session as latecomers who miss the pre-activity safety and well-being checks will not be allowed to participate in the event.

The consistent treatment for both on-ground and virtual events is to ensure that participants will make conscious efforts to cancel their registered events when they are not available.

| 4 | What constitutes a no-show? |
|---|--|
| | It is considered a no-show when you fail to turn up or arrive late for a session that you have booked on Healthy 365 app, without cancelling your registration before the session begins. You may refer to Q14 for information on how to cancel your registration. |
| | The following scenarios do not count as a no-show: Any cancellation initiated by HPB due to inclement weather and/or other reasons Any Healthy 365 app system maintenance that results in an inability to capture your attendance on the app |
| | Please contact our Customer Care hotline at 1800 223 1313 [*] or email <u>hpb_mailbox@hpb.gov.sg</u> if you require further assistance. |
| | *Airtime charges apply for mobile calls to 1800 service lines. |
| 5 | Can I appeal for a waiver of the no-show penalty? |
| | HPB reserves the right to waive the no-show penalty on a case-by-case basis. Please contact our Customer Care hotline at 1800 223 1313 [*] or email https://www.hpb.gov.sg if you require further assistance. |
| | There will be no waiver of the penalty if it is incurred due to participants being late to the session. To avoid the penalty, participants are encouraged to arrive early for the session or cancel your registration before the session begins. |
| | *Airtime charges apply for mobile calls to 1800 service lines. |
| 6 | If I have incurred a penalty due to no-show and am unable to make on-ground event bookings for 7 days, can I still attend previously booked sessions? |
| | Yes, you can still attend the sessions you previously booked, but you will not be able to register for any new sessions during the penalty period. If you fail to attend these booked sessions and do not cancel them in time, the penalty period will be extended by another 7 days from the latest date on which you failed to show up. |
| | |